



BURGAS FREE UNIVERSITY
ERASMUS+ FACT SHEET
Academic Year 2025-2026 –
Spring Semester



Key Data on the Institution

Full legal name of the Institution	BURGAS FREE UNIVERSITY
Erasmus Code of Institution	BG BOURGAS01
Title and Name of the Head of Institution	PROF. DR. PETKO CHOBANOV, PRESIDENT
Rector	PROF. DR. MILEN BALTOV
Address	62, SAN STEFANO STREET
Postcode	8001
Town	BURGAS
Country	BULGARIA
Website	https://www.bfu.bg/en
Email:	bfu@bfu.bg

Key Data on the International Office

International Office	INTERNATIONAL RELATIONS OFFICE	
Contact person/ function:		e-mail/phone
RECTOR, Institutional Erasmus+ Coordinator	PROF. DR. MILEN BALTOV	mbaltov@bfu.bg + 359 56 900-507
Vice Rector in Charge of International Affairs, Erasmus+ coordinator	PROF. DR. MARIYA ALEKSIEVA	malex@bfu.bg + 359 56 900506
Erasmus+ Main Contact Person – Bilateral Agreements, Outgoing/incoming Students; Outgoing/incoming Teachers and Staff	MS. GERGANA KIROVA	gkirova@bfu.bg , + 359 56 900-520
Erasmus+ Contact Person – Outgoing/incoming Students	MS TAI SIYA ZENKOVICH MS SELENA DIMITROVA	internationaloffice@bfu.bg + 359 56 900-520
Website	http://www.bfu.bg/en/mezhdunarodna-deynost	

Key Data on Erasmus+ Coordinators of the Faculty of Business Studies

Faculty Erasmus+ Coordinator – Faculty of Business Studies	Prof. D Sc. Mariya Neycheva - Dean
Tel. (incl. Country code)	+ 359 56 900 574
Email	marian@bfu.bg
Erasmus+ Coordinator	Assoc. Prof. Dr. Atanas Luizov – Vice Dean
Tel. (incl. Country code)	+ 359 56 900 445
Email	luizov@bfu.bg

Key Data on Erasmus+ Coordinators of the Faculty of Legal Studies

Key Data on Erasmus+ Coordinators of the Faculty of Legal Studies Faculty Erasmus+ Coordinator for Legal Studies	Assoc. Prof. Dr. Slavka Dimitrova – Simeonova – Vice Dean
Tel. (incl. Country code)	+ 359 56 900-442
Email	sdmitrova@bfu.bg
Faculty Erasmus+ Coordinator for Legal Studies	Assoc. Prof. Dr. Anna Cholakova

Tel. (incl. Country code)	+ 359 56 900 528
Email	acholakova@bfu.bg

Key Data on Erasmus+ Coordinators of the Faculty of Humanities

Faculty Erasmus+ Coordinator for the Faculty of Humanities	Assoc. Prof. Dr. Zornitsa Ganeva– Vice Dean Assoc.
Tel. (incl. Country code)	+ 359 56 900444
Email	zoriganeva@bfu.bg
Faculty Erasmus+ Coordinator for the Faculty of Humanities	Assoc.Prof. Dr. Krasimita Mineva
Tel. (incl. Country code)	+ 359 56 900545
Email	kmineva@bfu.bg

Key Data on Erasmus+ Coordinators of the Faculty of Computer Science and Engineering

Faculty Erasmus+ Coordinator-Faculty of Computer Science and Engineering	Assoc. Prof. Dr. Kamen Seymenliyski– Vice Dean
Tel. (incl. Country code)	+ 359 56 900459
Email	kdimitrov@bfu.bg
Faculty Erasmus+ Coordinator-Faculty of Computer Science and Engineering	Assoc. Prof. Dr. Todor Kostadinov
Tel. (incl. Country code)	+ 359 56 900485
Email	tkostadinov@bfu.bg

Application and Registration

Website for Incoming Students	http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students
Application Procedure	<p>Your home university will inform you on the selection procedure. After you have been selected by your home university you have to fill in the application form for incoming Erasmus+ students which you may find at the following page: http://www.bfu.bg/en/mezhdunarodna-deynost/erasmus/incoming-students In order to be registered, please make sure you submit all required documents. Also, the application form needs to be signed and stamped by your home institution.</p> <p>N.B. Documents should be sent by email to: Burgas Free University International Relations Office gkirova@bfu.bg internationaloffice@bfu.bg</p>

Nominations/Application Deadlines winter semester	Nominations : 15 JULY Applications: 15 AUGUST
Nominations/Application Deadlines spring semester	Nominations : 15 DECEMBER Applications: 15 JANUARY
Courses Offered	You can select courses offered by the programme your home institution has an agreement with. It may be possible to attend one or two courses from another programme, but this depends on the availability and can only be arranged upon arrival. (see attached file with Course catalogue)
Language(s) of Instruction	English
Language Proficiency	Burgas Free University does not require a language test but relies on its partner institutions to evaluate their students' English proficiency and make sure that the level is sufficient to cope with the study programme. A specific minimum level of English (B1) is specified in the exchange agreement between your home institution and BFU.
Grading System	You may find information about the grading system at: http://www.bfu.bg/uploads/pages/ects-katalog-informatsiya-za-institutsiyata-eng.pdf
Credits per Academic Year	The students' yearly workload is 60 ECST Credits. The academic year consists of two semesters. A semester represents half a year's study time (30 ECTS).
Academic Calendar – Winter semester 2025-2026	Spring semester (exam session included): 09.03.2026 – 09.07.2026. Examination period: 18.06.2026 - 09.0172026 The semester starts with an Orientation Day for all incoming students, when all the important information will be given.

Practical Information (visa, insurance, accommodation)

<http://www.bfu.bg/en/mezhdunarodnadeynost/erasmus/incoming-students>

Accommodation:

As regards housing, there are 2 options:

1. BFU Hotel

BFU has a new modern hotel for students and staff. It is equipped with central air-conditioning, cable TV and high-speed Internet. The hotel is ideally located in the centre of Burgas in close proximity to the university, at 34A Vardar Street. It offers accommodation in 20 spacious and soundproof rooms, of which 12 have twin beds and 8 are with bedrooms. All rooms are soundproof, with a nice view, work area and rest area, bathroom with toilet and shower enclosure. They are equipped with TVs with cable television channels, air conditioning, mini-bar, WiFi, telephone.

Price: 37 Euro per night.

Pictures and website: <http://hotel.bfu.bg/en/stai>

2. Accommodation in apartments

It is common for the students to rent a room or an apartment in the town. The prices vary depending on the area, the size of the apartment, the term of renting. Students may rent a whole apartment or a house on their own, or they can live in a room from an apartment with a landlord. The prices of the small apartments (for single use – with one bedroom only) vary between 300-350 Euro rent per month. A two-bedroom apartment is offered at prices between 500-550 Euro per month in the central city part. We do not have apartments at our disposal to use and offer to students, however we will assist you in finding a suitable place to live. Most of the apartments are offered through real estate agencies, which will charge students a commission at the amount of 50 % of the one-month rent. Plus the rent for the first month should be paid, as well as a deposit at the amount of one-month rent which will be returned at the end of the stay, if everything is ok in the property. The representatives of the real estate agencies can start searching for an apartment some days before the students' arrival and then can propose some opportunities to them.